



Tolpits Lane, Watford, WD18 6LJ
T 01923 212025
F 01923 225774
E admin@chessbrook.herts.sch.uk

CHESSBROOK ESC
SERVICE REQUEST FORM Tier 3 Primary Outreach

Name of person completing request	
Position	
Name of School	
Address	
Contact Number	
e-mail address	

Pupil Forename	
Pupil Surname	
Current address	
Date of Birth	

Year group	M/F	Ethnicity	1st Language	Disability/SEN	Pupil Premium/FSM	CAF	CP/CIN/CLA

Family Composition/Significant Others

Full Name	Address and contact number	DOB	Relationship	M/F

Attendance %	Learning Levels
---------------------	------------------------

Please indicate the reason for this request for outreach support



Tolpits Lane, Watford, WD18 6LJ
T 01923 212025
F 01923 225774
E admin@chessbrook.herts.sch.uk

CHESSBROOK ESC
SERVICE REQUEST FORM Tier 3 Primary Outreach

Please give a brief description of intervention outcomes to date

Tier 1 – In school

Tier 2 – School to School Peer support

Other organisations or agencies involved (past and present)

Please comment on... any significant medical issues; relationships with staff and pupils; family background issues; difficult or dangerous behaviours in school or outside; any further information

Please give an indication of the desired support requested from the outreach service:

1. **outreach worker** *anger management, emotional literacy, classroom behaviour, social skills, mentoring* (Once a week over 8 sessions)
2. **Counsellor** (Once a week over a term)
3. **Advice and strategies to staff:** (Regular over 6 week period initially)
4. **Reflect and Relaunch multi-family group** (Parents and children one afternoon a week for a term)
5. **School-based multi-family group**
6. **Circle of Friends/Social skills Group**
7. **Observations and Assessments – Boxall Profile, advice from Senco for EHC Plans**
8. **Secondary Transfer Group**
9. **Training – Herts Steps, MSA's, LSA's, Behaviour Matters, Transitions**
10. **Other**

Consent for request given by..... (signature)

*Please return completed form to **Susan Miller**, Primary Outreach Manager, Chessbrook ESC, Tolpits Lane, Watford WD18 6LJ smiller@chessbrook.herts.sch.uk



Tolpits Lane, Watford, WD18 6LJ
 T 01923 212025
 F 01923 225774
 E admin@chessbrook.herts.sch.uk

CHESBROOK ESC
 SERVICE REQUEST FORM Tier 3 Primary Outreach

Name:	School:					Date:	
LEARNING BEHAVIOUR	1	2	3	4	5	6	
	not at all	rarely	sometimes	fairly often	often	always	
1. Is attentive and has an interest in schoolwork e.g. is not easily distracted, completes work, keeps on task and concentrates, has good motivation, shows interest, enjoys schoolwork.							
2. Good learning organization e.g. works systematically, at a reasonable pace, knows when to move on to the next activity or stage, can make choices, is organised.							
3. Is an effective communicator e.g. speech is coherent, thinks before answering.							
4. Works efficiently in a group e.g. takes part in discussions, contributes readily to group tasks, listens well in groups, works collaboratively.							
5. Seeks help where necessary e.g. can work independently until there is a problem that cannot be solved without the teacher's intervention.							
	LEARNING BEHAVIOUR TOTAL out of 30						
CONDUCT BEHAVIOUR	1	2	3	4	5	6	
	not at all	rarely	sometimes	fairly often	often	always	
6. Behaves respectfully towards staff e.g. respects staff and answers them politely, does not interrupt or deliberately annoy, does not show verbal aggression.							
7. Shows respect to other pupils e.g. interacts with other pupils politely and thoughtfully, does not tease, call names, swear, use psychological intimidation.							
8. Only interrupts and seeks attention appropriately e.g. behaves in ways warranted by the classroom activity, does not disrupt unnecessarily, or distract or interfere with others, does not pass notes, talk when others are talking, does not seek unwarranted attention.							
9. Is physically peaceable e.g. is not physically aggressive, avoids fights, is pleasant to other pupils, is not cruel or spiteful, does not strike out in temper.							
10. Respects property e.g. values and looks after property, does not damage or destroy property, does not steal.							
	CONDUCT BEHAVIOUR TOTAL out of 30						
EMOTIONAL BEHAVIOUR	1	2	3	4	5	6	
	not at all	rarely	sometimes	fairly often	often	always	
11. Has empathy e.g. is tolerant of others, shows understanding and sympathy, is considerate.							
12. Is socially aware e.g. interacts appropriately with others, is not a loner or isolated, reads social situations well.							
13. Is happy e.g. has fun when appropriate, smiles, laughs, is cheerful, is not tearful or depressed.							
14. Is confident e.g. is not anxious, has high self-esteem, is relaxed, does not fear failure, is not shy, is not afraid of new things, is robust.							
15. Is emotionally stable and shows self control e.g. moods remain relatively stable, does not have frequent mood swings, is patient, is not easily flustered, is not touchy.							



Tolpits Lane, Watford, WD18 6LJ
T 01923 212025
F 01923 225774
E admin@chessbrook.herts.sch.uk

CHESSBROOK ESC
SERVICE REQUEST FORM Tier 3 Primary Outreach

	EMOTIONAL BEHAVIOUR TOTAL out of 30	<input type="text"/>
Completed By:	BEHAVIOUR SCALE TOTAL out of 90	<input type="text"/>
Chessbrook Worker:		