

**Solution Focused Triage Team DSPL9**

**Supporting Children, Young People & Families in Early Years, Schools, Colleges & at Home**

**For Watford, Three Rivers, Bushey & Radlett**

**Parent/Carer Enquiry Form**

|  |  |
| --- | --- |
| **Date of Enquiry** |  |
| **Name of Parent/Carer** |  |
| **Telephone Number** |  |
| **E-Mail Address** |  |

|  |  |
| --- | --- |
| **Name of Child** |  |
| **Home Address** |  |
|  | |
| **Date of Birth** | |
| **School/Setting Attended:** | |

|  |
| --- |
| **What help do you need?** |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

**REQUIRED INFORMATION – PLEASE ADVISE US OF ALL SERVICES/ORGANISATIONS PREVIOUSLY OR CURRENTLY INVOLVED WITH YOUR FAMILY.**

|  |  |
| --- | --- |
| **Services Involved** | **Contact details** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  | **Other Information** |
| **Current Diagnosis:** |  |
|  |  |
| **Diagnosis Pending:** |  |

**Please let us know if you have house pets YES / NO**

**Information Sharing & Consent Statement**

In order for us to provide services to you and your family more efficiently, we may need to share the information that you provide with organisations and services already working with you along with new services identified. Whilst carrying out an assessment of need we may identify other appropriate services in which cases we would provide support in referring to these services and share appropriate information as required to ensure that you receive the best services possible.

We are obliged to share information if there are any concerns about the safety and/or wellbeing of a child, young person or adult and there are clear reasons for doing so that are in the best interests of the child, young person or adult.

**Note to professionals: Confirmation of verbal consent for contact is acceptable**

**Statement**

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to the sharing of information between relevant organisations and services as appropriate. I understand that any information gathered regarding my family is recorded and will be securely stored and used for the purpose of providing services to my family. Information may also be used for monitoring and auditing the quality of the service(s) offered to myself, children and/or family. Confirmation of Consent (please tick and initial all entries)

|  |  |  |
| --- | --- | --- |
|  | **YES** | **NO** |
| I agree to the sharing of information between organisations and  Services working with my family in connection with the Triage Service |  |  |
| I agree that my contact details can be securely kept by DSPL9 and used to inform me of opportunities and events |  |  |
| Are there any organisations, services or individuals that you do not wish information to be shared with? |  |  |

If your answer is yes please provide specific details:

|  |  |  |
| --- | --- | --- |
| Name | Signature | Date |
|  |  |  |
|  |  |  |

Please return the completed form along with supporting information and documents (if available) to [enquiries@dsplarea9.org.uk](mailto:enquiries@dsplarea9.org.uk)

Many thanks

**Office use only**

|  |  |  |
| --- | --- | --- |
| **Actions Required** | **By Whom** | **Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |